

# Laptop Program Information Pack 2021



## WARRAGUL REGIONAL COLLEGE

Community | Achievement | Respect | Effort

### Important Dates:

- Delivery by 16 December 2020, order by 4 pm Friday 6 November 2020

A Proud History, a Bright Future

[www.wrc.vic.edu.au](http://www.wrc.vic.edu.au)



# 2021 LAPTOP PROGRAM

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Digital Learning is an essential part of the curriculum program at Warragul Regional College which enables our students to be active and global learners. Students use their laptops continuously for research and creative tasks, submission of work and logistics (e.g. timetable, communications, etc). Through increased access to devices, students can leverage learning that is interactive, differentiated and collaborative.

Every student attending the college needs to have their own laptop computer.

## What is the right device for students?

We are committed to supporting our parent community to make informed choices about which device is right for their student.

To decide this there are some important things that parents must consider:

- what devices have the capability and robustness needed by students?
- how important is a long-term warranty?
- is accidental damage insurance a good idea?
- what are the choices of devices available?
- what assistance does the college offer?

## What devices have the capability and robustness needed by students?

The student's laptop needs to be available at school every day, so ensuring the device can cope with heavy use over long periods of time and can handle constant travel is a vital consideration. Also, important, is recognising that children make mistakes and can have accidents. Laptops can break no matter how careful students are and it can take a lot of time and money to repair them.

From our experience, we have learnt that robustness and fast turnaround of repairs is vital. We know:

- student laptops work very hard (5+ days per week for 6 hours per day, plus homework, mostly powered by battery).
- the devices travel a lot every day: both at school and to and from home.
- warranty issues do arise and take time to fix, even if there is no cost
- accidents do happen (especially broken screens). They are expensive when they happen and can take a long time to remedy.
- students must have access to a laptop when their device is unavailable, or they risk falling behind in their learning.
- repairs managed through the college program are returned to students far quicker than through external providers (e.g. shops, internet sellers, etc).

Our experience is that generally computers with cheaper upfront costs have the potential to cost a lot more over time, as well as being less efficient (slower) in the classroom. We have learnt that high quality machines backed by a solid brand name, long term warranty (3 years) and accidental damage insurance is the cheapest option in the long run, and if the repairs are able to be managed by the college in bulk, student down time is minimised.

## How important is a long-term warranty?

Student laptops are required to work long hours and travel consistently. This means that a solid and reliable warranty is vital, particularly in the second and third year of the life of the device.

Across three years, almost all laptops in schools will require some or many repairs under warranty.

The three-year warranty (onsite and sealed battery) includes full coverage of labour, parts (including battery) and system repair for all defects. All repairs are carried out onsite at the college. We also manage any warranty repairs on your behalf. You do not need to do anything; we handle the whole process.

## Is accidental damage insurance a good idea?

No matter how careful children are, accidents do happen, and they will not always be the fault of the owner. We are always managing a number of repairs at any one time and repairs are expensive, even the smallest damage can provide a surprise. The decision is yours, but our experiences suggest that accidental damage cover is good value.

- **Lenovo Ed3 Accidental Damage Protection Insurance**, insures against damage caused by accidental drops and other impacts including broken screens, liquid spills and power surge. Also other incidents as outlined in the policy documentation (copies available from the IT office). \$100 excess applies per claim. The maximum number of claims is limited to three over the three years.
- **Lenovo Accidental Damage and Theft Protection Insurance**, insures for the above and also if the insured product is stolen from a secured office, home, school locker or locked vehicle where there is clear evidence of violent and forcible entry. The policy provides cover for one theft claim over the period of cover or three accidental damage claims over the three years, for each claim a \$100 excess is payable.

## What are the choices of devices available?

Our philosophy is that parents should have the widest range of choice in selecting the type of device that suits both student and family requirements. Our role is to provide support and guidance, supplying a range of college-based options and services, and at the same time ensuring that parents have the right information to allow them to purchase any laptop that meets the technical requirements that students need.

Parents may:

- Purchase a computer and allied services through the college Laptop Program
  - Follow the instructions on page 3 to place your order online.
- Bring your own device (BYOD)
  - Complete Form A and return completed form and laptop to the IT office. Our IT team will review the device, then provide the student with instructions on how to connect to our Wi-Fi network, install Microsoft Office 365 and connect to our printers.

## What assistance does the College offer?

Technical Support: The IT department can assist by calling 5623 9913 or email [it@wrc.vic.edu.au](mailto:it@wrc.vic.edu.au)

Financial Assistance: To discuss financial matters or assistance with setting up payment plans please call 5623 9900 extension 4. Whilst there are a variety of payment options we are always willing to discuss individual circumstances, however a minimum of \$250 is to be paid prior to collection.

## Purchase a computer and allied services through the College Laptop Program

If you join the College Laptop Program, the College will:

- identify appropriate student device options (minimum three) for parents to select and negotiate a price for supply, warranties and insurances based on volume
- purchase and provide the selected laptop to the student (including installation of school software)
- manage all warranty repairs for three years
- manage all accidental damage claims where the insurance is organised through the college as part of the laptop program for three years
- provide and maintain a supporting loan laptop fleet. These laptops are provided to students without cost when the student's program device is under repair.
- pass ownership of the device to the parent/guardian/student after full payment is received.

The 4 choices available for the 2021 college program are:



**Lenovo 11e 5<sup>th</sup> Gen 11.6" Non Touch**



**Lenovo 11e Yoga 5<sup>th</sup> Gen 11.6" Touch**



**Lenovo L13 Silver 13.3" Non Touch**



**Lenovo L13 Yoga 13.3" Touch**

Detail outlining the features of each device can be found on our online ordering portal.

All devices come with a three-year onsite warranty. Insurance can be organised at an extra cost.

If you wish to enter the College Laptop Program, please follow the instructions below to order your device of choice via the online portal.

## **How to order**

1. Go to <http://wrc.orderportal.com.au>
2. Follow the prompts to choose your device, insurance cover and device accessories.
3. Enter your personal details.
4. Select a payment method and complete your order.
5. If you have any questions, please contact Learning With Technologies on **1300 556 788** or call the school IT department on **(03) 5623 9913**.

# BENEFITS OF MANAGED BYOD OVER NORMAL BYOD

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## **Devices with capability and robustness needed by students**

Our devices may not be the cheapest you can purchase but we use our experience and bulk purchasing power to provide the best price to performance ratio.

## **Technical Assistance**

All student laptops come pre-configured with the software students need to commence learning in the classroom. Our managed solution means that as requirements change over the years, we can upload software and updates without students needing to worry about a thing. They just log in and go.

## **On-Site Support**

All devices purchased through the school program are covered by 3 years of warranty. With repairs being carried out onsite.

Loan laptops will be immediately available to students who experience any warranty issues with school supported devices.

## **On-Site Accidental Damage Insurance**

Parents have the option of Accidental Damage Insurance with repairs taking place on-site. No need to send your device away for assessment.

Students will have access to a loan laptop.

## **Freedom with Security**

For students to be responsible digital citizens, they need freedom over their device. Every student will be an 'administrator' of their school managed device, meaning they have the freedom to install the software they like. We take a 'light touch' approach to device control, restricting access only to software that attempts to bypass our network security or impacts on other students learning.

## **Better Educational Outcomes**

A common device eco-system across the school means teachers know what their student's devices are capable of when they step into the classroom. Lessons are tailored to make better use of the technology to enable our students to be active and global learners.



## Form A

# Bring Your Own Device (BYOD) Parent Agreement

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### Minimum Specification

- Processor Dual Core 1.5GHz
- Memory 4GB Ram
- Battery Life 6Hours Minimum
- Hard Drive 256 GB
- Network (Wi-Fi) Integrated 802.11 g/n/ac or 802.11b/g VTFI
- Operating System Windows 10 or Mac OS

The school does not support Tablets or Chrome OS (Chrome Books)

### BYOD - Software & Technical Support

Once a signed BYOD Parent Agreement is received, the Student will have access to the school network, Office 365, Printers and Adobe Photoshop. Any other software issues including viruses etc. are the parent/guardian's responsibility.

### BYOD Repairs

By selecting this option, parents/guardians accept full responsibility for organising repairs and meeting all ongoing costs. Parents also accept responsibility to ensure that their student has access to an alternative laptop when their laptop is under repair or otherwise unavailable. In summary, bringing your own laptop requires you to do the right research. Purchase price is only one consideration, device capability, capacity, and cost to repair/maintain are equally important.

### Device Configuration and Provision of Software

If the device meets the minimum specifications required, the IT department will provide instructions on how to connect to the School Wi-Fi, how to connect to School printers, and installing Microsoft Office 365. Support for school and infrastructure and software on a BYOD device is 'best effort' only. There is no guarantee a BYOD device will function correctly on school systems, even if it meets the minimum requirements.

Any other software issues including viruses etc. are the parent/guardian's responsibility.

### Parent / Student Responsibilities

- The device must be primarily for student use and made available each school day.
- The student and parent/guardian will agree to and adhere to the College's Acceptable Use Agreement.
- Organisation, monitoring, and cost of hardware repairs under warranty is the responsibility of the parent/guardian.
- Repairs and costs related to accidental breakage are the responsibility of the parent/guardian.
- Data backup is the responsibility of the student and / or parent/guardian.
- Insurance for theft or loss of the device is the responsibility of the parent/guardian.
- The device must have antivirus software installed and kept up to date (Windows 10 has windows defender pre-installed)

### Tablets and Chrome OS (Chrome Books)

These devices are unlikely to provide adequate functionality to support student learning in our classroom environment. The College is not responsible for compatibility issues between these devices and our network.

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Warragul Regional College**  
**55 Burke Street, Warragul 3820**  
**Phone: (03) 5623 9900**  
**warragul.co@edumail.vic.gov.au**  
**www.wrc.vic.edu.au**

The underlying concept expressed by the logo is that of dynamic youth emerging from a rural origin.

The horizon of the ploughed field points to the heart of youth as a gesture of the direction and input that the college gives into the lives of its students.

The human form has one hand leading into the future with the other held out calling others to participate.

The fluidity of the posture reflects the college's inclination toward the performing arts.

The burgundy alludes to the rich red soils of the area, while the navy blue speaks of the wide open spaces of the future.

The figure in the logo is stepping forward from the white space (the innocence of childhood) and out into the wider community.