

Laptop purchasing Information



WARRAGUL REGIONAL COLLEGE

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A Proud History, a Bright Future

www.wrc.vic.edu.au



Laptop information

Digital Learning is an essential and mandated part of all curriculum at Warragul Regional College, which enables our students to be active and connected learners. Students will use their laptops extensively in every subject at school for accessing learning material through our Learning management system, assessment, research, accessing their report and timetable through Compass and for communications as well and many other learning focused opportunities. With this in mind it is important that every student attending the college has their own laptop computer to ensure they are undertaking the learning experiences offered to students at Warragul Regional College.

What is the right device for students?

At Warragul Regional College we are committed to supporting our parent community to make informed choices about which device is right for their child.

When deciding on a device, parents must consider:

- What will the student use their device for (specialized art courses or general classes)?
- Does the device have the capability and robustness needed?
- Will I need an extended warranty?
- Will I need accidental damage insurance?
- What devices are suitable and able to be used at Warragul Regional College?
- What assistance does the school offer?

How will the student use their device?

All students will use their devices to access learning material for all subjects through our Learning Management System (Canvas), as well as access our Organizational Management system (Compass), to obtain information of timetables, reports etc. Each student will need a device that meets the minimum specifications for this reason so that they can access, create, submit and check feedback on their learning tasks.

Some subjects at school such as art may require a device with more power or memory than others due to specific programs that are required to be used, so those students will use software such as the Adobe creative cloud to create necessary work.

Students must save work and install required programs on their devices. Keep storage free from unnecessary games and videos as assignments may include video, audio, and text files.

Most day-to-day work will only require the use of a web browser which will be built into all devices with only the occasional separate program needed separate to this for specialized subjects.

What devices have the capability and robustness needed by students?

Ensuring a student's laptop is available for school every day, across all subjects, is crucial. The device must withstand heavy usage over an extended period. Additionally, recognizing that children can make mistakes and accidents can happen is essential. Laptops may incur damage despite students' carefulness, and repairing them can be both time-consuming and costly. Based on our experience, the durability of a device and its prompt repair are critical considerations

- Student laptops need to work constantly (5+ days per week for 6 hours per day, plus homework, mostly powered by battery).
- Devices travel a lot every day: both at school and to and from home.
- Warranty issues do arise and take time to fix, even if there is no cost.
- Accidents do happen (especially broken screens). They are expensive when they happen and can take a long time to remedy.
- Students must have access to a laptop when their device is unavailable, or they risk falling behind.

The optimal choice is to acquire a high-quality device with a long-term warranty, preferably extending to three years. Additionally, considering accidental damage insurance is advisable. The devices available through the various portals provided by Warragul Regional College, detailed on page 4 offer parents a range of options suitable for different subjects. Utilizing these portals allows us to provide assistance to students and parents in addressing any issues that may arise. Historically, the school has facilitated an average of 200+ accidental damage claims and 400+ warranties for each year-level's laptop lifespan

How important is an extended warranty?

Student laptops are required to work long hours and travel consistently. This means that a solid and reliable warranty is vital, particularly in the second and third year of the life of the device.

Extended warranties cover for faults and breakdowns where user damage is not the issue.

This will happen occasionally, and it can be beneficial to have devices repaired without incurring additional costs, which can significantly convolute and lengthen the repair process. Please check the warranty conditions carefully.

Is accidental damage insurance a good idea?

No matter how careful children are, accidents do happen, and they will not always be the fault of the owner. Repairs are expensive and even minor damage can incur significant costs. This type of insurance cover is a great way to ensure that a device can cost less later down the track should any damage occur, and whilst the cost is more up front, it will cost less overall. It is highly recommended that accidental insurance is purchased with a device.

On average the school has helped to apply for at least 50 accidental damage claims every year.

What are the choices of devices available?

While there are countless devices available on the market, it is important that the device choice meets, not only budget, but the needs of the student and their subjects. Warragul Regional College provides parents with some portals that have devices which have been checked against the needs of the school to assist in purchasing decisions.

Parents / Guardians may:

- Purchase a device through a portal suggested by Warragul Regional College
- Buy from a trusted retailer that meets the requirements as listed below.

While the school IT department does its uttermost to help, only limited support can be provided for devices purchased outside the school suggested portals.

What do I need to look for in a device?

Below is a list of recommended device specifications that will allow your child to undertake the necessary tasks at the school.

BYOD Minimum System Requirements

- Processor: Dual Core 1.5GHz
- Memory: 8GB Ram
- Battery Life: 6Hours Minimum
- Hard Drive: 256 GB
- Network: (Wi-Fi) Integrated 802.11 g/n/ac
- Operating System: Windows Pro, Edu 11, Mac OS, and ChromeOS

If a tablet is to be used at Warragul Regional College and connected to the school's network, it must support WPA2 Enterprise authentication. If the device does not support WPA2 Enterprise authentication we are unable to connect the device to the schools network

What assistance does the College offer?

The school IT department can help support some types of computer related problems and queries, such as:

- Warranty claims (for portal purchased devices)
- Accidental damage claims (for portal purchased devices)
- Advice on repairs and damaged devices
- General technical support or advise.

The IT department can be contacted by calling **5623 9900 option 6** or via email at **it@wrc.vic.edu.au**

Condition of Wi-Fi and network access

To connect to and use the school provided wi-fi, all parents/guardians and students **must** agree to the WRC acceptable use policy and have their devices **enrolled** so they align with the policies set out by the school and Victorian Government. These include but are not limited to:

- WRC Acceptable Use Agreement
- Victorian Child Safe Standards Policy
- Victorian Digital Learning in Schools Policy
- Victorian Cybersafety and Responsible Use of Digital Technologies Policy

How to order

If you wish to order a device via the online portals, please follow the instructions set out below. You may also purchase an appropriate device from any retailer provided it meets the Minimum System Requirements.

Ordering Instructions

1. Select one of the available order portals listed on the WRC website under enrolment (list below), or you can purchase your own device that meets the minimum specifications from a retailer of your choosing.

Learning With Technologies

<http://wrc.orderportal.com.au/>

JB-Hi-Fi

<https://byod.jbhifi.education/> Access Code: BYOD2024

code subject to change please keep an eye on the schools website under enrolment/laptop program

2. Follow the prompts to choose your device, insurance cover and device accessories.
3. Enter your personal details, including your home delivery address.
4. Select a payment method and complete your order.
5. If you have any questions, please contact call the school IT department on **(03) 5623 9913**.
6. **The devices will be sent to your home for you to set up.**

Note: Government legislation requires vendors to defer the sale of insurance for five days

Setting up Students device

After ordering a device, please follow the instructions below to set it up. Students will need their @schools login details. This account has been set up for all Victorian public-school students through the Department of Education. If you are coming from a private school, please wait until the first day of school to receive your @schools account login details.

For new students, a brief wait is anticipated as we await access to the @schools accounts from the Department of Education.

Year 7 - Laptop Setup Guide

Welcome! If bringing an existing laptop to school, skip to **Section B: Existing laptop**, otherwise, if you have a new laptop continue reading.

Section A: New laptop

New laptops should be set up at home as a personal / home computer. Students will gain access to Office, Adobe, and other applications once they receive their username and password on **day 1 of school**.

Windows

1. Start the laptop and follow the Windows **setup** wizard prompts.
2. Sign in with or create a **personal** Microsoft account e.g. johnsmith@outlook.com.

*Note: All users under the age of 16 **must** be linked to a Family account.*

3. Once setup is complete, install the **Company Portal** app from the **Microsoft Store**.

Do not sign in to the Company Portal app. This will be done on the first day of school.

4. **Bookmark** and/or set the browser (edge recommended) home page to the **Student Dashboard**:

<https://wrc.vic.edu.au/student>

Mac

1. Start the laptop and follow the macOS **setup** wizard prompts.
2. Sign in with or create a **personal** Apple ID e.g. johnsmith@icloud.com.
3. Once setup is complete, install the **Intune Company Portal** app from the **Apple Store**.

Do not sign in to the Intune Company Portal app. This will be done on the first day of school.

4. **Bookmark** and/or set the browser (edge recommended) home page to the **Student Dashboard**.

<https://wrc.vic.edu.au/student>

Chromebook

1. Start the laptop and follow the Google **setup** wizard prompts.
2. Sign in with or create a **personal** Gmail account e.g. johnsmith@gmail.com.
3. Once setup is complete, install the **Intune Company Portal** app from the **Google Play Store**.

Do not sign in to the Intune Company Portal app. This will be done on the first day of school.

4. **Bookmark** and/or set the browser (edge recommended) home page to the **Student Dashboard**.

<https://wrc.vic.edu.au/student>

Section B: Existing laptop

Many **Windows** laptops coming from other schools will need to be reset / reimaged/ wiped to be compatible and this is the most surefire way of making sure they are ready for day 1 of school.

Windows

1. *Ensure any work or important files are **backed-up** via OneDrive, Google Drive, USB, etc.*
2. Login to the laptop and search for **Reset this PC** in Settings.
3. Choose "Remove Everything" and follow the prompts.
4. Refer to **Section A: New laptop**.

Mac

1. If not already installed, get the **Intune Company Portal** app from the **Apple Store**.

Do not sign in to the Intune Company Portal app. This will be done on the first day of school.

2. **Bookmark** and/or set the browser (edge recommended) home page to the **Student Dashboard**.

<https://wrc.vic.edu.au/student>

Chromebook / Other

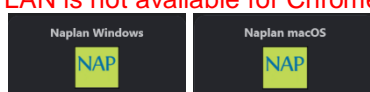
1. If not already installed, get the **Intune Company Portal** app from the **Google Play Store**.

Do not sign in to the Intune Company Portal app. This will be done on the first day of school.

2. **Bookmark** and/or set the browser (edge recommended) home page to the **Student Dashboard**.

<https://wrc.vic.edu.au/student>

Please download and install NAPLAN from the Student Dashboard <https://wrc.vic.edu.au/student>
NAPLAN is not available for Chromebook





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The underlying concept expressed by the logo is that of dynamic youth emerging from a rural origin.

The horizon of the ploughed field points to the heart of youth as a gesture of the direction and input that the college gives into the lives of its students.

The human form has one hand leading into the future with the other held out calling others to participate.

The fluidity of the posture reflects the college's inclination toward the performing arts.

The burgundy alludes to the rich red soils of the area, while the navy blue speaks of the wide open spaces of the future.

The figure in the logo is stepping forward from the white space (the innocence of childhood) and out into the wider community.