

# 2025 VETDSS Handbook



## WARRAGUL REGIONAL COLLEGE

Community | Achievement | Respect | Effort



A Proud History, a Bright Future

[www.wrc.vic.edu.au](http://www.wrc.vic.edu.au)



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## **WHAT IS VOCATIONAL EDUCATION & TRAINING DELIVERED TO SECONDARY STUDENTS? (VET DSS)**

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VET DSS is designed to expand opportunities and pathways for senior secondary students (Years 10-12), and improve educational outcomes in line with the Victorian Government's objective to increase the number of young people completing Year 12 or equivalent. VET courses also help to address the skills and employment needs of industry in Victoria.

VET provides a vocationally oriented program of studies leading to a senior secondary certificate. VET programs are typically delivered through partnerships between Schools, Industry and Registered Training Organisations, and often include opportunities for students to participate in Structured Workplace Learning.

These programs are completed over one or two years and contribute to the completion of both VCE and VCE Vocational Major (VM)

Some courses have scored assessments which mean they directly contribute to the ATAR score that VCE students gain on completion of Year 12.

### **IS A VET COURSE RIGHT FOR ME?**

In deciding whether you should include a VET course in your study program, there are a number of questions you should consider.

The following are the **RIGHT** reasons for choosing VET:

- The course is directly related to a career pathway I am strongly interested in
- I am a VCE VM student and therefore undertaking a VET subject is a requirement.
- The VET course will contribute to my ATAR score

The following are the **WRONG** reasons for choosing:

I've heard that doing a VET course is easier than doing a school subject

- There's no book work involved
- My best friend is doing it
- I just want to see if I might like it...

### **WHAT CRITERIA DO I NEED TO SATISFY IN ORDER TO BE SELECTED TO UNDERTAKE A VET COURSE?**

Students need to understand that successful completion of a VET course requires considerable commitment.

Students wishing to enrol in a course must satisfy the following requirements:

- Must have an excellent attendance at school and receive a positive recommendation from your Year Level Advocate.
- Must complete the online VET Expression of Interest Form by the 6/9/24. [Link below](#)
- [VET Expression of Interest Form](#)
- Must have a USI-see information on page 5.

**NOTE: Students must be over 15 years of age from the beginning of the school year – Tuesday 28<sup>th</sup> January 2025**

## **WHAT OTHER CRITERIA DO I NEED TO MEET IF I AM SELECTED TO UNDERTAKE A VET COURSE?**

Once a student's VET enrolment has been approved by the College, he/she will be required to:

- sign an agreement between WRC, Parent/Guardian & Student that outlines the expectations of student behavior & commitment.
- attend the course each Wednesday or Friday and maintain an excellent attendance record throughout the year.
- accept responsibility for organising travel arrangements to attend VET each week.
- complete the required OH&S training undertaken as part of the VET course.
- wear any designated clothing (protective gear, footwear etc.) and or purchase specific uniform/equipment items required by the RTO.
- report any absences to both the RTO and Warragul Regional College and provide a medical certificate for extended absences due to illness.

## **WHEN WILL I RECEIVE CONFIRMATION THAT I AM ELIGIBLE TO UNDERTAKE A VET COURSE?**

Students will be informed of their eligibility to undertake VET studies at the start of Term 4.

Note: The College reserves the right to withdraw a student's enrolment from a VET course if his/her attendance at school is not maintained during Term 3 & 4.

### **VET ORIENTATION DAY**

An Orientation Day **for first year students** will be held on Wednesday November 27<sup>th</sup> 2024. Attendance on this Orientation day is compulsory. Students must make their own travel arrangements to and from the training provider's campus on the day.

**All information regarding the Orientation Day will be distributed to students closer to the day through the Careers Office. Please contact the Careers staff with any queries on 5623 9900 or**

### **WHAT WILL I DO IF I CHANGE MY MIND ABOUT A VET COURSE?**

- If you change your mind about doing a course, you must notify the Careers staff and Year Level Advocate immediately to organise changes to your school program prior to the deadlines outlined below.
- Once the 2025 school year commences, there will be a TWO (2) week period during which you may withdraw from your VET course if you decide that the course is not what you expected. If you withdraw within that period, the College will not be charged for your course fees by the RTO.

**NOTE: If you decide to withdraw from the course after the 2 week period, the College will be charged for your course fees by the RTO which can amount to over \$2500.**

- If you opt out of VET, you will need to re-select at least 2 electives (Year 10 students) or 2 units of study (Year 11 & 12 students) in order meet your Year Level course requirements. In such circumstances, there is no guarantee that your first preferences will be available.

Study Area	Vet Courses in 2025	Provider and Location	Counts towards VCE Credits	Counts towards VCE VM Credits	Scored Assessments Contributes to ATAR	Duration
<b>Aged, Childcare and Disability</b>	Cert II Community Services	Community College Gippsland-Warragul	✓	✓		1 year
<b>Agriculture</b>	Cert II in Agriculture	Tafe Gippsland-Warragul	✓	✓		2 years
<b>Health Services</b>	Cert III in Health Services Assistance	Tafe Gippsland-Warragul	✓	✓		2 years
<b>Animal Studies</b>	Cert II in Animal Studies	Tafe Gippsland-Warragul	✓	✓		2 years
<b>Automotive</b>	Cert II in Automotive Vocational Preparation	Tafe Gippsland-Baw Baw Skills Centre	✓	✓		2 years
<b>Beauty</b>	Certificate II in Retail Cosmetics	Community College Gippsland-Smith Street Warragul	✓	✓		1 year
	Cert III Beauty (prerequisite Cert II Retail Cosmetics)	Community College Gippsland-Smith Street Warragul	✓	✓		1 Year
	Hair and Beauty Skill Set	Tafe Gippsland-Traralgon	✓	✓		2 years
<b>Bricklaying</b>	Certificate II in Building and Construction (Bricklaying)	Tafe Gippsland-Yallourn	✓	✓		2 years
<b>Business</b>	Certificate II in Workplace Skills	Community College Gippsland-Warragul	✓	✓		1 year
<b>Carpentry</b>	Certificate II in Building and Construction (Carpentry)	AGA-Baw Baw Skills Centre	✓	✓		2 years
	Certificate II in Building and Construction (Carpentry)	Tafe Gippsland-Yallourn	✓	✓		2 years
<b>Civil Construction</b>	Certificate II in Civil Construction	Tafe Gippsland-Yallourn	✓	✓		2 years
<b>Conservation</b>	Certificate II in Conservation and Ecosystem Management	Tafe Gippsland-Morwell	✓	✓		2 years

Study Area	Vet Courses in 2024	Provider and Location	Counts towards VCE Credits	Counts towards VCE VM Credits	Scored Assessments Contributes to ATAR	Duration
<b>Electrical</b>	Certificate II in Electrotechnology	AGA-Baw Baw Skills Centre	✓	✓		2 years
		Tafe Gippsland-Morwell	✓	✓		2 years
<b>Engineering</b>	Certificate II in Engineering Studies (Fabrication and Fitting)	Tafe Gippsland-Yallourn	✓	✓	✓	2 years
<b>Equine</b>	Cert III Equine Studies	Crest Education-Clyde	✓	✓	✓	2 years
<b>Hairdressing</b>	Certificate II in Salon Assistant (Hairdressing)	Community College Gippsland-Warragul	✓	✓		1 year
	Hair and Beauty Skill Set	Tafe Gippsland-Traralgon	✓	✓		2 years
<b>Horticulture/Landscaping</b>	Certificate II in Horticulture	Community College Gippsland-Warragul	✓	✓		1 year
<b>Hospitality</b>	Certificate II in Hospitality	Tafe Gippsland-Morwell	✓	✓		2 year
<b>Cooking</b>	Certificate II in Cookery	Drouin SC	✓	✓		2 years
<b>3D Printing &amp; Robotics</b>	Certificate II in Integrated Technologies	Tafe Gippsland-Baw Baw Skills	✓	✓	✓	2 years
<b>Information Technology</b>	Certificate III Information and Communications Technology	Kurnai College-Churchill	✓	✓	✓	2 years
<b>Music-Performance Sound production</b>	Certificate III in Music (Performance or Sound Production)	Lowanna College-Newborough	✓	✓	✓	2 years
<b>Painting</b>	Certificate II in Building and Construction (painting and decorating)	Tafe Gippsland-Yallourn	✓	✓		2 years
<b>Plumbing</b>	Certificate II in Plumbing	AGA-Baw Baw Skills Centre	✓	✓		2 years
<b>Sport and Rec</b>	Certificate III in Sport, Aquatics and Recreation	Drouin SC	✓	✓	✓	2 years
<b>Web Animation</b>	Certificate III Screen and Media	Warragul Regional College	✓	✓	✓	2 years

**Link below for courses offered**

[VET Courses – Warragul Regional College \(wrc.vic.edu.au\)](http://wrc.vic.edu.au)

**PLEASE NOTE:**

The list of courses listed above is through the Baw Baw Latrobe Regional VET Cluster Group & have been offered by local providers. It is certainly not a complete list of all VET courses that can be undertaken by students.

**If a student has an interest in pursuing a course not listed above, they should contact the Careers Office to discuss possible options. This will ensure that the College is able to qualify for funding under our current financial arrangement.**

**USI: UNIQUE STUDENT IDENTIFIER**

All students doing a nationally recognised training need to have a Unique Student Identifier (USI). This includes students doing Vocational Education Training (VET) at school (VET for secondary students). If students don't have a USI they will not receive their qualification or statement of attainment. In order to apply students must go to: <https://www.usi.gov.au/students/create-your-usi>

Students will create an account, and this will generate a 10- digit code. **STUDENTS MUST SUBMIT THIS CODE TO THE VET COORDINATOR AND THEIR VET TEACHER.**

The online application requires one identity document and takes only 5-10 minutes if you have the identity proof at hand. A USI is then allocated on the spot-on screen and is also emailed to the student instantly. Students are strongly advised to record this code.

**VET DSS TIMELINE**

September 6th 2024	<b>Course Counselling &amp; Selection</b> Student's placed in a VET course will be confirmed subject to continuing to satisfy attendance requirements during the remainder of 2024 school year  <b>VET Parent &amp; Student Agreements to be signed and online EOI form completed</b>
Wednesday 27 <sup>th</sup> November 2024 AGA/CCG if needed 29 <sup>th</sup> November 2024 (To be confirmed)	<b>VET Orientation Day for Students commencing courses in 2025 – attendance compulsory</b>
Wednesday 5th February 2025 (To be confirmed)	<b>First day of VET for 2025</b>
Friday 14th February 2024	<b>Final date for students choosing to withdraw from VET studies</b>

**CONTACTS AT WARRAGUL REGIONAL COLLEGE**

For information/questions about VET courses & enrolment

- Kaye Clarke – Careers/VET Coordinator – [kaye.clarke@education.vic.gov.au](mailto:kaye.clarke@education.vic.gov.au)



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**The underlying concept expressed by the logo is that of dynamic youth emerging from a rural origin. The horizon of the ploughed field points to the heart of youth as a gesture of the direction and input that the college gives into the lives of its students.**

**The human form has one hand leading into the future with the other held out calling others to participate.**

**The fluidity of the posture reflects the college's inclination toward the performing arts.**

**The burgundy alludes to the rich red soils of the area, while the navy blue speaks of the wide open spaces of the future.**

**The figure in the logo is stepping forward from the white space (the innocence of childhood) and out into the wider community.**